AJ 220 (03/23/18, Prof. Dane)

Contacting a Librarian (10 minutes)

Materials: Library website, LibGuide

- Reference and Help Desk
    - Reference Librarians
    - Students can contact us via Chat and phone during open hours, and email during closed hours
    - Book a Librarian service from home page

Finding Books/eBooks from Catalog (15 minutes)

Materials: Library website, LibGuide

- Getting to the catalog
- Searching for *Reference* Books in the Catalog
    - Locating Reference Books on Federal and State Law
    - Federal Law: *U.S. Codes Annotated*
    - CA State Law: *Deering's California Codes Annotated*
- Searching for *General Collection* Books in the Catalog
- Searching for eBooks using the Catalog and directly from **EBSCOhost**

Using *Nexis Uni* (35 minutes)

Materials: Library Website, LibGuide

Activity: Google Forms Activity

- *Nexis Uni* v. *LexisNexis Academic*
    - Topic pages (Business, Political Science, Criminal Justice)
    - All-in-one search interface
    - Collaborative tools
- Reading a Legal Citation
- Choosing the database—*Nexis Uni*
- *Basic Search*

    - *Enter your terms, or let Nexis Uni provide suggestions*
    - *Narrow search by Jurisdiction, Practice Area, or Topic*
    - *Narrow by date range*
- *Finding Specific Resources in Nexis Uni (U.S. Codes Annotated, Deering's California Codes Annotated, O.C. Register)*
- *Advanced Search*
    - *Phrase searching*
    - Boolean language
    - Shepardizing feature
- Citing a case and emailing
- Creating a personal *Nexis Uni* profile
    - Sharing and annotating
- Internet resources