Comm. 100 (9/5/18) Prof. Ayala

Library Basics (10 minutes)

Materials: Powerpoint, Library website, Library Information/Services (Handout)

- Welcome; Objectives for the LIS
- Show Welcome Video
- Library Layout (General Collection v. Reference/Reserves)
- Circulation Desk
- Reference and Help Desk
    - Reference Librarians
    - Students can contact us via Chat and phone during open hours, and email during closed hours
    - Book a Librarian service from home page

The Library Catalog (15 minutes)

Materials: Powerpoint, Library website

Activity: Library Catalog Worksheet

- Using the Catalog
- Explanation of Library Catalog
- Getting started, basic searching
- Finding Books
- eBooks
- Reference materials
- Using OneSearch

Search Strategy and Keywords (15 minutes)

Materials: Powerpoint, Library Website

Activity: Keyword Worksheet

- Building Your Search
- Choosing a Topic, Asking a Research Question
- Keywords and synonyms
- Boolean Language (AND, OR, NOT)

- Narrowing or expanding a search

Persuasive and Informative Speech Library Databases (35 minutes)

Materials: Powerpoint, Library website

Activity: 10 minutes of practice searching Library databases

Choosing a database

- Reference *(GVRL)*
- Current Issues *(Opposing Viewpoints, CQ Researcher)*
- Academic Journals *(EBSCOhost, JSTOR)*

What is a peer-reviewed journal article? How is it different than other materials?

Parts of an Article

- Title, Abstract, Journal Title, #of Pages

Search Tools

- Broadening and Narrowing a Search
- Limit to full text and/or peer-reviewed journals
- Date range search Limiter
- Saving or emailing a search
- Citation options

Other Advanced Techniques

- Using Subject Terms
- Using Truncation

Other Libraries

Google Scholar

How to reach me